



**Water In-Plant Training   
Data Collection Sheet**

1. Facility Information

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| General Information | | | |
| Corporation Name: |  | **Primary Product:** |  |
| Plant Name: |  | **NAICS 5-Digit Code:** |  |
| Location: |  | **Industry Subsector:** |  |
| Plant's Contact |  | **Industry Type:** |  |
| Comments related to Plant's Water Use: |  | | |
| Plant's Annual Hours of Operation | | **Annual Production Information** | |
| |  |  |  |  | | --- | --- | --- | --- | | Department | Normal Hours of Operation per Year | Downtime Hours per Year | Comments | | Office |  |  |  | | Production |  |  |  | | … |  |  |  | |  |  |  |  | |  |  |  |  | | | |  |  |  | | --- | --- | --- | | Year: | |  | | Facility-Wide Annual Source Water Intake (MGal): | |  | | Product | **Annual Production\***  **(Unit: )** | **Annual Production Cost\* (Million Dollars)** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | |

\*Optional item that help benchmarking the facility using the plant water profiler tool, not necessary to share with the Better Plants team if confidential.

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| --- | --- | --- | --- | --- |
| **Water-Using System** | **Water Intake Source** | **Wastewater Discharge Outlets** | **Water Treatment Process** | **Wastewater Treatment Process** |
| 1. | 1 | 1 | 1 | 1 |
| 2. | 2 | 2 | 2 | 2 |
| … | … | … | … | … |
|  |  |  |  |  |
|  |  |  |  |  |
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Facility’s Water Use Overview – To the best of your knowledge, complete the following table based on the water systems at your facility.

Water Flow Diagram (optional) – To the best of your knowledge, sketch out the water flow in your facility. A sample water flow diagram is provided on the next page.

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Sample Water Flow Diagram

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