



**Water In-Plant Training
Data Collection Sheet**

1. Facility Information

|  |
| --- |
| General Information |
| Corporation Name: |  | **Primary Product:** |  |
| Plant Name: |  | **NAICS 5-Digit Code:** |  |
| Location: |  | **Industry Subsector:** |  |
| Plant's Contact |  | **Industry Type:** |  |
| Comments related to Plant's Water Use: |  |
| Plant's Annual Hours of Operation | **Annual Production Information** |
|

|  |  |  |  |
| --- | --- | --- | --- |
| Department | Normal Hours of Operation per Year | Downtime Hours per Year | Comments |
| Office  |  |  |   |
| Production  |  |  |  |
| … |  |  |  |
|  |  |  |  |
|  |  |  |  |

 |

|  |  |
| --- | --- |
| Year: |  |
| Facility-Wide Annual Source Water Intake (MGal): |  |
| Product | **Annual Production\*****(Unit: )** | **Annual Production Cost\* (Million Dollars)**  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

 |

\*Optional item that help benchmarking the facility using the plant water profiler tool, not necessary to share with the Better Plants team if confidential.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Water-Using System**  | **Water Intake Source** | **Wastewater Discharge Outlets** | **Water Treatment Process**  | **Wastewater Treatment Process**  |
| 1.  | 1  | 1 | 1 | 1 |
| 2.  | 2 | 2 | 2 | 2 |
|  … | … | … | … | … |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Facility’s Water Use Overview – To the best of your knowledge, complete the following table based on the water systems at your facility.

Water Flow Diagram (optional) – To the best of your knowledge, sketch out the water flow in your facility. A sample water flow diagram is provided on the next page.

|  |
| --- |
|  |

Sample Water Flow Diagram

|  |
| --- |
|  |